

## INFORMATION FOR OFFICIALS

### WHEN YOU ARE EXPECTED TO COME

ITOs should plan to arrive in Prague on Thursday, September 17 as the first official ITOs meeting will take place at 3:30 PM on Thursday.

In general all ITOs are asked to attend all their meetings, demonstration runs and rehearsal starting on Thursday, September 17 and to be prepared to work at the races approximately from 7-8 AM to 4-7 PM during the other three competition days. There will be a short debriefing after the end of the event every competition day.

Please be prepared to play any ITO role as we expect some last-minute relocations if someone cannot travel or be available.

### VISA AND ENTRY TO THE CZECH REPUBLIC

The Organising Committee will assist in processing immigration visa applications if needed. Further information can be found at [https://www.mzv.cz/jnp/en/information\\_for aliens/index.html](https://www.mzv.cz/jnp/en/information_for aliens/index.html).

Based on evaluation of the epidemiologic situation in your country, the rules for entering the territory of the Czech Republic and quarantine measures are defined (see the scheme below).

More details here: <https://www.mvcr.cz/mvcren/article/coronavirus-information-of-moi.aspx>.

If you need any assistance regarding visa or entry to Czech Republic, please contact Ivo Eichler - General Secretary of the Czech Canoe Union – e-mail: [eichler@cusc.cz](mailto:eichler@cusc.cz).

### SIMPLIFIED SCHEME FOR ENTRY INTO CZECHIA<sup>1</sup> (from 1. 7. 2020)

|                           | CATEGORY ACCORDING TO THE LEVEL OF RISK | SAME RULES FOR ENTRY INTO CZE AS BEFORE COVID-19 | NECESSITY OF PROVING THE PURPOSE OF STAY/NECESSITY OF PCR TEST OR QUARANTINE |
|---------------------------|---|--|--|
| CITIZENS OF EU+ COUNTRIES | COUNTRY ON THE LIST                     | YES  | NO/NO  |
|                           | COUNTRY NOT ON THE LIST                 | NO   | NO/YES   |
| THIRD-COUNTRY NATIONALS   | COUNTRY ON THE LIST                     | YES  | NO/NO  |
|                           | COUNTRY NOT ON THE LIST                 | NO   | YES/YES  |

#### LIST OF THE COUNTRIES WITH A LOW RISK OF COVID-19 CONTAGION (update August 3<sup>rd</sup>)

Andorra, Austria, Australia, Belgium, Bulgaria, Canada, Croatia, Cyprus, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Ireland, Iceland, Italy, Japon, Liechtenstein, Latvia, Lithuania, Luxembourg, Malta, Monaco, Netherlands, New Zealand, Norway, Poland, Portugal, San Marino, Slovakia, Slovenia, Spain, South Korea, Sweden, Switzerland, Vatican City, Thailand, The United Kingdom, Tunisia

## ARRIVALS AND DEPARTURES

**The organiser can provide transportation from/to the airport in Prague** (or train or bus station in Prague). **If you need this kind of transportation please let us know your travel details**, so we can arrange the shuttle from/to the airport.

Please fill in a short **questionnaire** concerning your arrival and departure and also your clothes size. The link to this questionnaire you will find in the email or at the end of this bulletin. Please, write down *your* expected arrival/departure day and hour, flight numbers (even if you do not need transportation) plus if you require transport from/to the airport and other relevant information you may find important. Please, do not forget to enter your clothes size (see the UNIFORMS paragraph).

Upon your arrival to the airport please look for someone with the logo of the European Championships. Just in case you will not be able to find somebody waiting for you call PAVEL KUBRICAN – the transport coordinator – who will arrange what is needed. His phone number is +420 721 664 733.

## BOARD AND LODGING

**Lodging for all nominated ITOs** will be provided by the organising committee at the EXPO hotel (address: Za Elektrárnou 3, Praha 7 – Holešovice, phone number +420 222 539 539), which is nearby the course, from Thursday, September 17 to Sunday, September 20. A full description of the hotel and its amenities can be found at <http://expo.hotel.cz/accommodation/>.

Please note that you will be paired with another ICF Official in your hotel room. **Organiser pays your stay in the hotel for maximum of 4 nights**, so if you need to come one day before or leave one day later it is possible (e.g. from Wednesday to Sunday or from Thursday to Monday). If you wish to stay other extra nights before or after the above mentioned period, it will be at your expenses. We have agreed a special discount for additional nights. If you are in a room by yourself the charge will be 1,500 CZK a night, if you are sharing a room the cost will be 850 CZK a night. If you would like to bring someone else with you to the competition, please let us know so that we can arrange their accreditation, the cost for their accommodation will again be 850 CZK a night.

If you would prefer a room to yourself, there are a limited number of these, please let us know as soon as possible. You will have to pay the difference between single and double use (650 CZK a night).

All payments must be made to the hotel before checkout.

Exchange rates are: 1€ cca 25 CZK, 1\$ cca 22 CZK, 1 GBP cca 28 CZK; for more see <https://www.cnb.cz/en/>.

**Meals** for the ITOs will be provided starting with dinner on Thursday, September 17 and finishing with dinner on Sunday September 20. A buffet breakfast will be provided at the hotel each morning. Lunch and beverages throughout the day will be provided at the event venue, as well as the dinner just after the competition in the evening. Note that, if desired, there are number of restaurants located within walking distance (or a short way by tram) of the hotel at your own expense.


## ACCREDITATION

All officials will get their accreditation at the first meeting on Thursday, September 17. If you think that your photo in the ICF SDP is wrong or missing, please send an electronic version to [accreditation@slalomtroja.cz](mailto:accreditation@slalomtroja.cz); otherwise you have to arrange your accreditation upon your arrival at the accreditation centre.

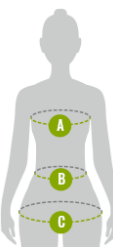
## UNIFORMS

You will be provided with two T-shirts and jacket and we kindly ask you to wear the uniform during the whole time you will be working as a judge so the ITOs groups will look smart. 😊 You will get the uniform at the first ITOs meeting. Please mark your size of the uniform in the **questionnaire**.

### Size Chart MEN

| Size in cm    | S        | M         | L          | XL         | XXL        |  |
|---------------|----------|-----------|------------|------------|------------|--|
| FOR T-SHIRT   |          |           |            |            |            |  |
| Chest (A)     | 89-95 cm | 95-101 cm | 101-107 cm | 107-113 cm | 113-119 cm |  |
| FOR JACKET    |          |           |            |            |            |  |
| Chest optimum | 88 cm    | 94 cm     | 100 cm     | 106 cm     | 112 cm     |  |
| Chest max.    | 102 cm   | 108 cm    | 114 cm     | 120 cm     | 126 cm     |  |

### Size Chart WOMEN

| Size in cm      | XS    | S     | M     | L      | XL     |   |
|-----------------|-------|-------|-------|--------|--------|---|
| FOR T-SHIRT     |       |       |       |        |        |  |
| Chest (A)       | 77 cm | 83 cm | 89 cm | 95 cm  | 101 cm |   |
| Waist (B)       | 66 cm | 72 cm | 78 cm | 84 cm  | 90 cm  |   |
| Bottom line (C) | 84 cm | 90 cm | 96 cm | 102 cm | 108 cm |   |
| FOR JACKET      |       |       |       |        |        |   |
| Chest optimum   | 77 cm | 83 cm | 89 cm | 95 cm  | 101 cm |   |
| Chest max.      | 84 cm | 90 cm | 96 cm | 102 cm | 108 cm |   |
| Waist optimum   | 60 cm | 66 cm | 72 cm | 78 cm  | 84 cm  |   |
| Waist max.      | 72 cm | 78 cm | 84 cm | 90 cm  | 96 cm  |   |

## TRANSPORTATION TO THE COMPETITION VENUE

The transportation will be provided by minivans.

On Thursday, September 17 there will be a shuttle service for the ITOs from the hotel to the competition venue to take part in the first ITOs meeting, demos and rehearsal. Lunch and dinner will be served at the venue at Lodenice restaurant. There will be a shuttle back to the hotel after the dinner.

Further transportation will be provided from the hotel to the competition venue in the mornings and back in the evenings after dinner from Friday to Sunday (see the event schedule). Departure times will be specified at the daily meetings.

The hotel is also in a walking distance from the course. It is about 2 km/15 mins via new Trojsky Bridge. By car it is about 10 mins, depending on the traffic. Please note if you were used to walk through Stromovka park and use pedestrian bridge below the course this bridge is no longer there.

**If you come by car, you can park your car at the competition venue** since there are limited and quite expensive parking places at the hotel. Ask for the parking card for the venue at the first ITOs meeting.

## HEALTH AND SANITARY MEASURES

We are strongly committed to deliver **competitions with good health and sanitary conditions** to all attending National Federations. The **health and safety of all participants is our top priority**. We know that some people with existing health concerns are more vulnerable. In the interests of protecting your health, we would ask that ITOs who have a higher health risk to consider not attending the competition. The Covid-19 outbreak in Czech Republic has stabilised and almost all restrictions have been lifted and as canoeing is a non-contact sport it belongs to a group of sports with low risk, but we take this issue very seriously and we will apply additional health measures and requirements to ensure a safe environment for all involved.

- Competition schedule has been amended (for ex. opening ceremony in the theatre cancelled; demo runs organised only in full length to give athletes and coaches more space and to mitigate the risk...)
- Venue layout modification (closed separate space for each nation in athletes' tent, large athletes' area with possibility for teams to put up their own tent, each zone modified to allow social distancing...)
- Organising Committee appointed person involved in planning and application of health and sanitary measures
- Free package with disinfection gel and 1 face mask per day for every participant
- Number of people at the competition will be kept lower (organisers, ITOs, spectators)
- Sanitary measures at the venue
- Hand sanitizers for all entrances and throughout the venue
- To ensure the venue is clean and hygienic – regular cleaning of indoor spaces by fogging disinfection method, regular wiping of surfaces and any equipment with disinfectant
- Screening measures – thermometric temperature checks in place for all participants at the points of venue entry
- On-site first-aid point
- Predetermined communication of a case and COVID-19 situation
- OC members, all work groups and volunteers will be briefed on the protocols for a suspect and confirmed patient, on infection prevention and control measures and on where to find more information
- Signage to inform spectators, teams, organizers and other participants about public health advices and ways in which they can prevent themselves from getting infected with virus
- Physical (at least 1 meter) separating of competitors, officials, spectators, and support staff will be advised and practiced where possible

In the next step we will evolve the plan and specify the best practice in each area of the venue. As the situation is changing every day, closer to the competition we will communicate all measures which will apply. We have different measures applied in different parts of the country.

**Actually, in Prague there are two restrictions in place.**

1. **Face masks are required** to travel **on subway** and **in the medical facilities** including pharmacies
2. **Limit for outdoor events is 1000 people** and for indoor events 500 people.

Please also review the ICF recommendations for delegation members attending canoeing competitions: [https://www.canoeicf.com/sites/default/files/icf\\_covid19-health\\_for\\_teams.pdf](https://www.canoeicf.com/sites/default/files/icf_covid19-health_for_teams.pdf).

We are hoping that the pandemic will be at a reasonable level to allow the delivery of this competition. However, we must make clear that the attending ITOs or their National Federation will remain responsible for their travel costs and other expenses in case of force majeure leading to a late cancellation of these competitions. Please ensure that you arrange insurance to cover costs if the championships are cancelled or you fall ill. ECA will reimburse the costs of this insurance.

## **COMPETITION SCHEDULE**

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A version of the unofficial competition schedule can be found in the attachment of the email. The updated schedule for ITOs will be also provided at their first ITOs meeting and will be updated every day if necessary.

## **Important phone contacts:**

**Czech Canoe Union** (General Secretary: Ivo Eichler)

Phone: +420233350207      Cell: +420602176916

E-mail: [canoe@cusc.cz](mailto:canoe@cusc.cz)

PAVEL KUBRICAN – Transport Coordinator

+420 721 664 733

Competition Office

[info@slalomtroja.cz](mailto:info@slalomtroja.cz)

Official website

[www.slalomtroja.cz](http://www.slalomtroja.cz)

**Form to be filled by each ITO:** <https://forms.gle/sV8Mz4SPYhVzETmE9>